

# [PROJECT NAME] CONTACT LIST

## Normal Operations and Emergency Switching

### GENERAL

Switching and clearance procedures for DTE Energy Company ("DTE") and the [Company Name](#) provide important documentation to ensure safe working conditions and orderly and reliable service when work is required on the Interconnection Facilities.

### PROCEDURE

#### 1. Emergency Switching Procedure:

Operating Authority for the [Company Name](#) will be handled by the following "Priority Contact List."

| NAC Contact List                         |          |                  |
|------------------------------------------|----------|------------------|
| Name                                     | Facility | Contact Number   |
| <a href="#">a. Contact Name 1 (Work)</a> |          | (XXX) XXX - XXXX |
| <a href="#">b. Contact Name 1 (Cell)</a> |          | (XXX) XXX - XXXX |
| <a href="#">c. Contact Name 2 (Work)</a> |          | (XXX) XXX - XXXX |
| <a href="#">d. Contact Name 2 (Cell)</a> |          | (XXX) XXX - XXXX |

Operating Authority for DTE will be the System Controller located in Detroit, Michigan.  
Contact the DTE Energy SCC Outage Scheduler at [email].

#### 2. Tag Points:

Normal points of separation between the DTE and Systems will be the DTE [277/480 Volt Metering Potential Secondary fuses or knife switch](#) and the [Substation Name, high side switching device](#).

NOTE: DTE work may require the use of DTE Energy Workers Protection Tags and DTE locks on points of separation tag points as can be installed.

#### 3. Scheduled Outage Procedure:

Request initiated by the

Personnel from the Contact List will contact the DTE System Control Scheduler to make the necessary arrangements and to agree on the switching procedures.

Request initiated by DTE.

Scheduling Authority for DTE will be the System Control Scheduler located in [Detroit](#), Michigan.  
Contact numbers are either (XXX) XXX - XXXX or (XXX) XXX - XXXX.

The DTE System Control Scheduler will contact the Contact List Personnel to make necessary arrangements and to agree on switching procedures.

NOTE: Each authority will attempt to provide a minimum of 10 workday's notice on scheduled outage requests. Emergent or imminent equipment failure outages will be handled on an as needed basis.

4. Connection/Reconnect Procedure

Personnel from the Contact List shall contact the DTE Control Center to receive permission prior to connecting generation with DTE Energy system. Generation facilities may not be permitted to connect when the DTE Energy system is in an abnormal condition due to unscheduled outages.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date identified below.

OFFICIAL COMPANY NAME

DTE ENERGY COMPANY

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Effective Date: \_\_\_\_\_

OFFICIAL COMPANY NAME

DTE ENERGY COMPANY

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

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